



Bonner County

Board of Commissioners

Luke Omodt

Steve Bradshaw

Asia Williams

**CONSENT
AGENDA**

April 23, 2024

Memorandum

To: Bonner County Commissioners

Re: Adopting the Order of the Agenda as Presented

A suggested Motion would be: **Mr. Chairman I move to adopt the order of agenda as presented.**

Consent Agenda

The Consent Agenda includes:

CONSENT AGENDA – Action Item

- 1) Bonner County Commissioners' Minutes for April 16, 2024
- 2) Invoice Over 5K: Sheriff; Technology (2 Confidential), Risk; EMS

A suggested motion would be: **Mr. Chairman, based on the information before us I move to approve the consent agenda as presented.**

Recommendation Acceptance: yes no _____ Date: _____
Luke Omodt, Chairman



Bonner County

Board of Commissioners

Luke Omodt

Steve Bradshaw

Asia Williams

MINUTES FOR THE BONNER COUNTY BOARD OF COMMISSIONERS' MEETING

April 16, 2024 – 9:00 A.M.

Bonner County Administration Building

1500 Hwy 2, First Floor Conference Room, Sandpoint, ID

On Tuesday, April 16, 2024, the Bonner County Commissioners met for their regularly scheduled meeting with Commissioners Omodt and Bradshaw were present. Commissioner Omodt called the meeting to order at 9:00 a.m. The Invocation was presented by Pastor Scott Acklin and the Pledge of Allegiance followed.

STANDING RULES

ADOPT ORDER OF THE AGENDA AS PRESENTED

Commissioner Bradshaw made a motion to adopt the order of the agenda as presented. Commissioner Williams seconded the motion. Roll call vote: Commissioner Williams – Yes, Commissioner Omodt – Yes, Commissioner Bradshaw – Yes. The motion carries.

CONSENT AGENDA – Action Item

- 1) Bonner County Commissioners' Minutes for April 9, 2024
- 2) Invoice Over 5K: Facilities; Sheriff (2, 1 Confidential)
- 3) Permission Slip for ITD to Access County Property

Commissioner Bradshaw made a motion to adopt the consent agenda as presented. Commissioner Williams seconded the motion. Brief discussion with legal regarding Item #3.

At 9:06 a.m. Commissioner Omodt called for a recess due to Mr. Dan rose disrupting the meeting. Reconvened at 9:06 a.m. when Mr. Rose took his seat.

Roll call vote: Commissioner Williams – Yes, Commissioner Omodt – Yes, Commissioner Bradshaw – Yes. The motion carries.

CLERK – Michael Rosedale

- 1) Action Item: Discussion/Decision Regarding FY24 Claims Batch #14 \$1,293,018.56 & Demands in Batch #14 \$346,695.15, **Totaling \$1,639,713.71**

Claims Batch #14	
General Fund	\$ 480,661.70
Road & Bridge	\$ 17,795.16
Airport	\$ 9,676.60
Elections	\$ 2,051.52

Probation Services	\$	2,270.72
911 Fund	\$	18,058.81
Indigent & Charity	\$	725.00
Junior College Tuition	\$	650.00
Revaluation	\$	1,353.49
Solid Waste	\$	486,499.73
Tort	\$	123,685.19
Weeds	\$	659.59
Parks & Recreation	\$	346.23
Justice Fund	\$	78,469.95
East Bonner Snowmobile	\$	458.36
Waterways	\$	205.24
Grants	\$	68,790.94
Auditors Trust	\$	660.33
Total	\$	1,293,018.56
Claims Batch #14		
Demands	\$	346,695.15

Commissioner Williams made a motion to approve payment of the FY24 Claims and Demands in Batch #14 Totaling \$1,639,713.71 Commissioner Bradshaw seconded the motion. Roll call vote: Commissioner Williams – Yes, Commissioner Omodt – Yes, Commissioner Bradshaw – Yes. The motion carries.

2) Action Item: Discussion/Decision Regarding FY24 EMS Batch #14 \$71,401.19 & EMS Demands in Batch #14 \$5,166.06, **Totaling \$76,567.25**

EMS Claims Batch #14		
Ambulance District	\$	71,401.19
EMS Claims Batch #14		
Demands	\$	5,166.06

Commissioner Bradshaw made a motion to approve payment of the FY24 EMS Claims and Demands in Batch #14 Totaling \$76,567.25. Commissioner Williams seconded the motion. Roll call vote: Commissioner Williams – Yes, Commissioner Omodt – Yes, Commissioner Bradshaw – Yes. The motion carries.

HUMAN RESOURCES – Alissa Clark

1) Action Item: Discussion/Decision Regarding Personnel Policy Updates

Commissioner Bradshaw made a motion to approve commencing with approval of updating Employee Benefits Policy section 700, 700.2, 700.5, and Non-FMLA personal leave of absence policy 760.3 with above changes effective April 16, 2024. Commissioner Williams seconded the motion. Brief discussion. Roll call vote: Commissioner Williams – Yes, Commissioner Omodt – Yes, Commissioner Bradshaw – Yes. The motion carries.

PLANNING – Tyson Lewis

1) Action Item: Discussion/Decision Final Plat, SS0001-24, Clagstone 15 Estates (Lots 1-3)

Commissioner Bradshaw made a motion to approve this Project File SS0001-24: A Short Plat of Clagstone 15 Estates and authorize the chair to sign the final plat as presented. Commissioner Williams seconded the motion. Roll call vote: Commissioner Williams – Yes, Commissioner Omodt – Yes, Commissioner Bradshaw – Yes. The motion carries.

PARKS & RECREATION – Pete Hughes

1) Action Item: Discussion/Decision Regarding Garfield Bay Campground Host Contract
Commissioner Williams made a motion to approve the 2024 Garfield Bay Campground Host Contract naming Tom Houle as the Campground Host. Commissioner Bradshaw seconded the motion. Roll call vote: Commissioner Williams – Yes, Commissioner Omodt – Yes, Commissioner Bradshaw – Yes. The motion carries.

DISTRICT 2 COMMISSIONER REPORT

PUBLIC COMMENT * Opened at 9:33 a.m.

Susan Bowman – Discussed district reports, the first amendment, and lawsuits. Told Commissioner Omodt she will say whatever she wants and call him whatever names she wants, and he will not stop her.

Dimitri Borisov – Discussed public comment and a Planning proposal that will be heard by the BOCC.

Monica Gunter – Discussed a proposed plan from ITD in Sagle.

Commissioner Omodt recessed the meeting at 9:50 a.m. until the scheduled Executive Session at 11:00 a.m.

Reconvened at 11:01 a.m.

11:00 A.M. EXECUTIVE SESSION – Human Resources

1) Per Idaho Code Idaho Code 74-206 (1) (B) Personnel
Action Item: Discussion/Decision Regarding Prosecutor

At 11:01 a.m. Commissioner Bradshaw made a motion to go into Executive Session under Idaho Code § 74-206 (1) (B) Personnel. Commissioner Williams seconded the motion. Roll call vote: Commissioner Williams – Yes, Commissioner Omodt – Yes, Commissioner Bradshaw – Yes. The motion carries.

Reconvened at 11:24 a.m.

Commissioner Williams made a motion to proceed as discussed regarding Prosecutor staff. Commissioner Bradshaw seconded the motion. Roll call vote: Commissioner Williams – Yes, Commissioner Omodt – Yes, Commissioner Bradshaw – Yes.

The meeting was adjourned at 11:25 a.m.

The following is a summary of the Board of County Commissioners
Special Meetings, (including Tax Cancellations, Assistance Meetings/Admin and other) Executive Sessions,
Emergency Meetings and Hearings held during the week of April 9, 2024 – April 15, 2024
Copies of the complete meeting minutes are available upon request.

On Wednesday, April 10, 2024, a Planning Hearing was held pursuant to Idaho Code §74-204 (2). Commissioner Omodt stepped down from the Chair and made a motion to affirm the Zoning Commission’s February 15th, 2024, decision to deny this project, FILE V0024-23, for a reduced minimum lot size of 1.34-acres and 0.42-acres where 2.5-acres is required, based upon the following conclusions of law: Conclusion 1. Conditions apply to the property that do not apply generally to other properties in the same zone or vicinity, which conditions are a result of lot size, shape, topography, or other circumstances over which the applicant has no control. Conclusion 2. Special conditions and circumstances do not result from the actions of the applicant. Conclusion 3. The granting of the variance is in conflict with the public interest in that it will be detrimental to the public health, safety, or welfare, or materially injurious to properties or improvements in the vicinity of the subject parcel or lot. The decision is based upon the evidence submitted up to the time the Staff Report was prepared, and testimony received at this hearing. I further move to adopt the findings of fact as set forth in the Staff Report (or as amended during this hearing) and direct

planning staff to draft written findings and conclusions to reflect this motion, have the Chairman sign, and transmit to all interested parties. This action does not result in a taking of private property. Commissioner Williams seconded the motion. Roll call vote: Commissioner Williams – Yes, Commissioner Omodt – Yes, Commissioner Bradshaw – No. The motion carries.

On Thursday, April 11, 2024, an Executive Session was held pursuant to Idaho Code §74-206 (1)(A) Hiring.

ATTEST: Michael W. Rosedale

By _____
Chairman Luke Omodt

By _____
Deputy Clerk

Date



Bonner County Sheriff's Office

4001 N Boyer Road · Sandpoint, ID 83864 · Phone: (208) 263-8417

Memorandum

Date: April 11, 2024
To: Board of County Commissioners
From: Sheriff Daryl Wheeler
Re: Purchase over \$5K - Tire Changer Machine

Description:

The Bonner County Sheriff's Office would like to purchase a tire changer machine from Hunter Engineering Company in the amount of \$8,837.36. The tire changer machine we currently use is no longer operational and is utilized regularly.

The Bonner County Sheriff's Office has adequate funds in its: 03457-7040 Sheriff (Fleet) / Vehicle Repair/Maintain account to purchase this machine.

This Request has been approved by:

Auditing – Mike Rosedale 

Distribution:

Original to be sent to the Sheriff's Office
Copy to Auditor's Office

Recommendation Acceptance: yes no _____ Date: _____
Commissioner Luke Omodt, Chairman



EQUIPMENT PROPOSAL / SALES AGREEMENT

Prepared on 4/09/2024 by Jeff Stockwell

Submitted to:

Bonner County Sheriff's Depart
4001 N Boyer Ave
Sandpoint, ID 83864
(208) 263-8417

Quoted through:

NORTHWEST EQUIPMENT
DISTRIBUTION
DBA NW EQUIPMENT
26024 35TH DR. NE
ARLINGTON, WA 98223

TCX51E (MSRP: \$10,074.02)

7,835.36

Professional Table-Top Tire Changer

Learn more and see it in action!

<https://www.hunter.com/tire-changers/table-top>

Table-Top Tire Changer expandable

- Industry-leading High-Power Motor (110/220v)
- Double Cylinder Clamping Table
- Swing Arm, single point Bead Press System
- Includes 2 Polymer M/D Heads
- 10" - 26" Expanding Table Top
- Factory Installation and Training
- Standard Accessories



Prices subject to change without notice.	Subtotal	\$7,835.36	(\$10,074.02 MSRP)
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This proposal is good through 05/09/2024	+ freight (estimated)	\$1,002.00	
	Total investment	\$8,837.36	

Proposal includes installation and on-site training by a Hunter Technical Representative.

Electrical and compressed air connections to equipment are not included on this quotation.

Estimated delivery:



Risk Management Bonner County

RISK Management
Consent Agenda Item
1

April 23, 2024

MEMORANDUM

To: Commissioners

Re: Pay invoices >\$5000: Timberline Truck and Trailer invoice 054645 for \$8860

Description:

Request to Timberline Truck and Trailer for a replacement bed for claim number 202401245322 for \$8860.00.

The BoCC previously approved paying for this Road & Bridge bed replacement on 2/20/24 for a total of \$8800. Due to the additional work of re-mounting a camera on the bed, the final bill is \$60 more than the BoCC approved, for a new total of \$8860.

Distribution: Original to BOCC
Copy to the Risk Manager
Copy to Auditing

Recommendation Acceptance: yes no _____ Date: _____
Commissioner Luke Omodt, Chairman



406.327.1537
timberlinetrailer.com

Invoice

8523 Roller Coaster Rd
Missoula, MT 59808

Date	Invoice #
2/6/2024	054645

Bill To
Bonner County Road & Brdige Department 1500 Hwy 2, Ste 101 Sandpoint, ID 83864
208-610-5220 MATT CEL

P.O. Number	Terms
202402134451	

Quantity	Item Code	Description	Price Each	Amount
1	231999	Bradford Built Steel 4Box Utility Bed 96103-WF, 57"-58" C/A Bed ID 231999	6,900.00	6,900.00
1	Bed Install	Flatbed Installation - Includes brackets, hardware, all wiring; fuel filler neck; DEF filler neck; Fuel Filler Line and shop supplies same instal price for all 3 beds	1,900.00	1,900.00
1	non inventory parts	bradford built headache louvers SCHEDULED FOR 3/11/24 2019 FORD F350 LB DUALY-REINSTALL CAMERA (CUSTOMER WILL PROVIDEE HARNESS)	60.00	60.00

3 pu 30

Total	\$8,860.00
Payments/Credits	\$0.00
Balance Due	\$8,860.00



Risk Management Bonner County

RISK Management
Consent Agenda Item
3

February 20, 2024

MEMORANDUM

To: Commissioners

Re: Pay invoices >\$5000: Timberline Truck and Trailer invoice 054645 for \$8800

Description:

Request to Timberline Truck and Trailer for a replacement bed for claim number 202401245322 for \$8800.00.

Distribution: Original to BOCC
Copy to the Risk Manager
Copy to Auditing

Recommendation Acceptance: yes no

Commissioner Luke Omodt, Chairman

Date: 2/20/24



406.327.1537
timberlinetrailer.com

Invoice

8523 Roller Coaster Rd
Missoula, MT 59808

Date	Invoice #
2/6/2024	054645

Bill To
Bonner County Road & Brdige Department 1500 Hwy 2, Ste 101 Sandpoint, ID 83864
208-610-5220 MATT CEL

P.O. Number	Terms

Quantity	Item Code	Description	Price Each	Amount
1	231999	Bradford Built Steel 4Box Utility Bed 96103-WF, 57"-58" C/A Bed ID 231999	6,900.00	6,900.00
1	Bed Install	Flatbed Installation - Includes brackets, hardware, all wiring; fuel filler neck; DEF filler neck; Fuel Filler Line and shop supplies same instal price for all 3 beds SCHEDULED FOR 3/11/24 2019 FORD F350 LB DUALLY-REINSTALL CAMERA (CUSTOMER WILL PROVIDEE HARNESS)	1,900.00	1,900.00
Total				\$8,800.00
Payments/Credits				\$0.00
Balance Due				\$8,800.00

www.timberlinetrailer.com



Bonner County EMS

521 N. Third Ave • Sandpoint, ID 83864 • Phone: (208) 255-2194

Consent
Agenda

April 17, 2024

Memorandum

To: Bonner County Commissioners

From: Jeff Lindsey, Chief BCEMS

Re: Risk Management Invoice

Description: Bonner County EMS wishes to pay the \$70,000.00 invoice from Bonner County Risk Management. This will be paid from line item 99924-6850.

Distribution:

 1 Copy to Bonner County EMS

Auditor's Approval _____

A suggested motion would be to approve the payment of the Risk Management invoice in the amount of \$70,000.00.

Recommendation Acceptance: yes no _____ Date: _____
Commissioner Luke Omodt, Chairman

Bonner County Risk Management

1500 Highway 2, Suite 337
Sandpoint, ID 83864
208-265-7974

Invoice

Sent on: April 17, 2024

Invoice for

Bonner County EMS
521 N 3rd Avenue
Sandpoint, ID 83864

Payable to

Tort Fund

Invoice#

20240417

Project

024 / 6850

Due date

5/1/24

Description

2023-2024 Liability Insurance

Total price

\$70,000.00

Notes

Subtotal

\$70,000.00

\$70,000.00



Bonner County

Sheriff's Office

MEMORANDUM

Date: April 23, 2024
To: Commissioners
From: Sheriff Daryl Wheeler

Re: Windbag Marina Moorage Agreement

Description:

The Marine Division has moored a Sheriff's patrol vessel at the Windbag Marina for several years. It is one of several strategic locations where vessels are kept in an effort to provide adequate public safety coverage of the County's waterways for routine patrol as well as emergencies. The City of Sandpoint is requesting the County enter into the attached no cost agreement. The agreement has been reviewed and approved by Legal and Risk Management.

Review: Legal: B. Wilson
Risk Management: _____

Distribution: Original to BOCC
Copy of signed memo and agreement to Sheriff's Office

A suggested motion would be: Mr. Chairman, based on the information before us, I move to approve and sign the agreement with the City of Sandpoint to moor a Sheriff's vessel at the Windbag Marina during the 2024 boating season as outlined in the agreement.

Recommendation Acceptance: Yes No _____ Date: _____
Commissioner Luke Omodt, Chairman

**AGREEMENT FOR SHERIFF'S BOAT MOORAGE BETWEEN THE
CITY OF SANDPOINT AND BONNER COUNTY**

In consideration of the mutual covenants and promises set forth in this Agreement, the City of Sandpoint (hereafter referred to as "City of Sandpoint"), a municipal corporation of the State of Idaho, and Bonner County, (hereafter referred to as "Bonner County"), a municipal corporation of the State of Idaho, do hereby agree as follows:

1. Purpose.

The purpose of this Agreement is to provide regular, seasonal Windbag Marina boat moorage for one (1) Bonner County Sheriff boat, as needed temporary moorage for 1-2 additional Sheriff boats, and as needed and approved in writing by the Mayor or designated/authorized City representative, moorage for Sheriff boats in the event of an emergency situation/response. Moorage to be effective on or after May 15, 2024 dependent on acceptable lake levels at BCMS Slip and shall continue through October 15, 2024, dependent on lake levels at BCMS Slip.

2. Location

Bonner County shall utilize BCMS Slip, as identified on Windbag Marina map attached hereto for reference.

3. Termination

This Agreement shall terminate October 15, 2024, unless terminated earlier by either party for any reason with 30 days' written notice. The parties may renew this Agreement for an additional one-year term, commencing May 15, 2025, upon terms and conditions mutually acceptable to them, by giving written notice on or before April 01, 2025.

4. Insurance

At all times material hereto, Bonner County shall keep and maintain a policy or policies of insurance covering losses resulting from general liability, personal injury and property loss, in amounts no less than the limits of liability provided Idaho Code §6-901 through 6-929, known as the Idaho Tort Claims Act, for any losses sustained as a result of performance of each parties duties and responsibilities under this Agreement, naming the City of Sandpoint as Certificate Holder on each such policy or policies. Bonner County shall also keep and maintain an automobile and watercraft insurance policy or policies for each of its employees, in the same amounts stated above, insuring against losses related to operation of its vehicles or vessels in performance of its duties under this Agreement.

5. Indemnification.

a. Bonner County shall indemnify and hold the City of Sandpoint, its officials, officers, employees, agents and assigns, harmless from and/or against any and all claims, damages, and liabilities (including reasonable attorney's fees) that may be suffered or incurred or that arise as a result of and which are caused by Bonner County's wrongful acts or omissions in the performance of its duties under this Agreement. This indemnification does not apply when such claims, damages, and liabilities are the result

of negligent acts, errors, omissions or fault on the part of the City of Sandpoint, its officials, officers, employees, agents or assigns. Nothing contained in this indemnification provision shall waive, in any manner, the limits of liability provided to the City of Sandpoint specified in Idaho Code §6-901 through 6-929, known as the Idaho Tort Claims Act.

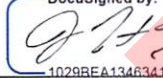
6. General Provisions.

- a. This Agreement constitutes the entire agreement between the parties, and both parties acknowledge that there are no other agreements oral or otherwise that have not been fully set forth in the text of this Agreement.
- b. The parties agree that this Agreement cannot be amended or modified without the written concurrence of both parties.

In **Witness Whereof**, the parties hereto have caused this Contract to be executed and attested by their respective officers or representatives thereunto duly authorized.

City of Sandpoint

Bonner County

DocuSigned by:

1029BEA1346341E

4/12/2024

Jeremy Grimm
Mayor

Date

Luke Omodt, Chairman

Date





Douglas McGeachy <douglas.mcgeachy@bonnercountyid.gov>

[EXT SENDER] Re: Moorage Agreement

Bill Wilson <bill.wilson@bonnercoid.gov>

Fri, Apr 12, 2024 at 3:15 PM

To: Christian Jostlein <christian.jostlein@bonnercountyid.gov>, Douglas McGeachy <douglas.mcgeachy@bonnercountyid.gov>

Cc: Bill Wilson <bill.wilson@bonnercountyid.gov>

looks fine to me

William S. Wilson, Esq.
Civil Deputy Prosecutor
Bonner County Prosecutor's Office
Boundary County Prosecutor's Office
bill.wilson@bonnercoid.gov

The communications contained herein are attorney-client privileged. If you have received this email by accident or for any reason are not the intended recipient then please delete this message.

From: Christian Jostlein <christian.jostlein@bonnercountyid.gov>

Sent: Friday, April 12, 2024 2:53 PM

To: Douglas McGeachy <douglas.mcgeachy@bonnercountyid.gov>

Cc: Bill Wilson <bill.wilson@bonnercountyid.gov>

Subject: Re: Moorage Agreement

It looks good to me, I'll order the required certificates of insurance in anticipation of your approval.

Christian Jostlein

Risk Manager

Bonner County Risk Management

1500 Hwy 2

Sandpoint, ID 83864

Phone: 208.265.7974 x1326

Cell: 208.217.0768

riskmanagement@bonnercountyid.gov

On Fri, Apr 12, 2024 at 2:23 PM Douglas McGeachy <douglas.mcgeachy@bonnercountyid.gov> wrote:
Hi Bill and Christian,

Attached is a contract from the City of Sandpoint for a boat moorage slip at the Windbag. There is no fee for the use of the slip but there are some indemnification and insurance requirements. Would you please review and let me know if you are okay with the agreement so I can send it to the board for approval?

Thanks!

Doug

--
Lt. Douglas McGeachy
Bonner County Sheriff's Office
Marine Division
[4001 N. Boyer Avenue](#)
[Sandpoint, ID 83864](#)
Office: (208) 263-8417 x-3124
Cell: (208) 946-6683



Bonner County Treasurer's Office

Clorrisa Koster, Treasurer

1500 Hwy 2, Ste 304 – Sandpoint, ID 83864-1305

Telephone (208) 265-1433 - Fax (844) 565-7873

April 23, 2024

To: Commissioners

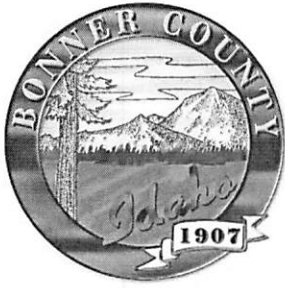
From: Clorrisa Koster
Bonner County Treasurer

Re: Request for Petty Cash Funds – Noxious Weed Department

I am requesting a transfer of \$200.00 from the Treasurer's account to the Noxious Weed Department's petty cash drawer. The Weed Department will be renting sprayers for the upcoming season and is in need of petty cash to make change for cash paying customers.

A suggested motion would be - I move that the Board of County Commissioners authorize the County Treasurer to transfer \$200.00 from the Treasurer's Account to the Noxious Weed Department's petty cash drawer.

Recommendation Acceptance: yes no _____ Date: _____
Commissioner Luke Omodt, Chairman



BONNER COUNTY NOXIOUS WEEDS

1500 Hwy 2, Suite 101 • Sandpoint, ID 83864 • Phone: (208) 255-5681 ext.6
<https://www.bonnercountyid.gov/noxious-weeds>

April 15, 2024

MEMO – TREASURER ITEM

TO: Clorrisa Koster, Treasurer
FROM: Chase Youngdahl, Department Head – Noxious Weeds
RE: Petty Cash Request

I am requesting a \$200.00 petty cash fund for the Noxious Weeds Department. It's used to provide change to cash paying customers for rental sprayers. The duration is from approximately early May to early September, and the petty cash is returned to the Treasurer's Office upon the conclusion of the season. This procedure is performed annually.

Denominations requested: An even split between five and ten dollar bills.

If you have any questions, don't hesitate to reach out. Thank you for your assistance.

Distribution: Original to Noxious Weeds Office – Chase Youngdahl
Copy to Treasurer's Office



BONNER COUNTY SOLID WASTE

1500 Highway 2, Suite 101 • Sandpoint, ID 83864 • Phone: (208) 255-5681

April 23, 2024

Memorandum

**SOLID
WASTE**
Item #1

To: Commissioners

From: Bob Howard, Solid Waste Director

Re: 2023 Colburn Improvements Project Loan Resolution

On May 18, 2021, voters authorized Bonner County to incur debt in the amount of \$8,733,700.00 in order to pay for the cost of construction of improvements to the Solid Waste System.

On June 1, 2021, the Bonner County Board of Commissioners approved submission of the application for a low interest loan provided by the USDA Rural Development in the amount of \$8,733,700.00 to be used for improvements to the County's solid waste collection and disposal system.

On April 25, 2023, Bonner County Board of Commissioners awarded the 2023 Colburn Improvements Project in the amount of \$6,285,393.00.

Solid Waste is requesting that the Board of Commissioners execute the attached loan resolution provided by the USDA in the amount of \$8,137,000.00. The USDA requires this document be ratified by the Board in order to close the loan in the new amount.

Distribution: Original to BOCC
Email copy to Bob Howard; Melissa Gault

Suggested Motion: Mr. Chairman based on the information provided, I move to approve the attached Loan Resolution and Closing Certification in the amount of \$8,137,000.00.

Legal Review: 

Auditors: 

Recommendation Acceptance: yes no

BOCC Chairman

Date: _____

LOAN RESOLUTION
(Public Bodies)

A RESOLUTION OF THE County Commissioners

OF THE Bonner County

AUTHORIZING AND PROVIDING FOR THE INCURRENCE OF INDEBTEDNESS FOR THE PURPOSE OF PROVIDING A PORTION OF THE COST OF ACQUIRING, CONSTRUCTING, ENLARGING, IMPROVING, AND/OR EXTENDING ITS
Public Body

FACILITY TO SERVE AN AREA LAWFULLY WITHIN ITS JURISDICTION TO SERVE.

WHEREAS, it is necessary for the Bonner County

(Public Body)

(herein after called Association) to raise a portion of the cost of such undertaking by issuance of its bonds in the principal amount of
Eight Million One Hundred Thirty Seven thousand & 00 100

pursuant to the provisions of Idaho Code Title 31 ; and

WHEREAS, the Association intends to obtain assistance from the United States Department of Agriculture, (herein called the Government) acting under the provisions of the Consolidated Farm and Rural Development Act (7 U.S.C. 1921 et seq.) in the planning, financing, and supervision of such undertaking and the purchasing of bonds lawfully issued, in the event that no other acceptable purchaser for such bonds is found by the Association:

NOW THEREFORE, in consideration of the premises the Association hereby resolves:

1. To have prepared on its behalf and to adopt an ordinance or resolution for the issuance of its bonds containing such items and in such forms as are required by State statutes and as are agreeable and acceptable to the Government.
2. To refinance the unpaid balance, in whole or in part, of its bonds upon the request of the Government if at any time it shall appear to the Government that the Association is able to refinance its bonds by obtaining a loan for such purposes from responsible cooperative or private sources at reasonable rates and terms for loans for similar purposes and periods of time as required by section 333(c) of said Consolidated Farm and Rural Development Act (7 U.S.C. 1983(c)).
3. To provide for, execute, and comply with Form RD 400-4, "Assurance Agreement," and Form RD 400-1, "Equal Opportunity Agreement," including an "Equal Opportunity Clause," which clause is to be incorporated in, or attached as a rider to, each construction contract and subcontract involving in excess of \$10,000.
4. To indemnify the Government for any payments made or losses suffered by the Government on behalf of the Association. Such indemnification shall be payable from the same source of funds pledged to pay the bonds or any other legal ly permissible source.
5. That upon default in the payments of any principal and accrued interest on the bonds or in the performance of any covenant or agreement contained herein or in the instruments incident to making or insuring the loan, the Government at its option may (a) declare the entire principal amount then outstanding and accrued interest immediately due and payable, (b) for the account of the Association (payable from the source of funds pledged to pay the bonds or any other legally permissible source), incur and pay reasonable expenses for repair, maintenance, and operation of the facility and such other reasonable expenses as may be necessary to cure the cause of default, and/or (c) take possession of the facility, repair, maintain, and operate or rent it. Default under the provisions of this resolution or any instrument incident to the making or insuring of the loan may be construed by the Government to constitute default under any other instrument held by the Government and executed or assumed by the Association, and default under any such instrument may be construed by the Government to constitute default hereunder.
6. Not to sell, transfer, lease, or otherwise encumber the facility or any portion thereof, or interest therein, or permit others to do so, without the prior written consent of the Government.
7. Not to defease the bonds, or to borrow money, enter into any contractor agreement, or otherwise incur any liabilities for any purpose in connection with the facility (exclusive of normal maintenance) without the prior written consent of the Government if such undertaking would involve the source of funds pledged to pay the bonds.
8. To place the proceeds of the bonds on deposit in an account and in a manner approved by the Government. Funds may be deposited in institutions insured by the State or Federal Government or invested in readily marketable securities backed by the full faith and credit of the United States. Any income from these accounts will be considered as revenues of the system.
9. To comply with all applicable State and Federal laws and regulations and to continually operate and maintain the facility in good condition.
10. To provide for the receipt of adequate revenues to meet the requirements of debt service, operation and maintenance, and the establishment of adequate reserves. Revenue accumulated over and above that needed to pay operating and maintenance, debt service and reserves may only be retained or used to make prepayments on the loan. Revenue cannot be used to pay any expenses which are not directly incurred for the facility financed by USDA. No free service or use of the facility will be permitted.

According to the Paperwork Reduction Act of 1995, an agency may not conduct or sponsor, and a person is not required to respond to, a collection of information unless it displays a valid OMB control number. The valid OMB control number for this information collection is 0572-0121. The time required to complete this information collection is estimated to average 1 hour per response, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information.

11. To acquire and maintain such insurance and fidelity bond coverage as may be required by the Government.
12. To establish and maintain such books and records relating to the operation of the facility and its financial affairs and to provide for required audit thereof as required by the Government, to provide the Government a copy of each such audit without its request, and to forward to the Government such additional information and reports as it may from time to time require.
13. To provide the Government at all reasonable times access to all books and records relating to the facility and access to the property of the system so that the Government may ascertain that the Association is complying with the provisions hereof and of the instruments incident to the making or insuring of the loan.
14. That if the Government requires that a reserve account be established, disbursements from that account(s) may be used when necessary for payments due on the bond if sufficient funds are not otherwise available and prior approval of the Government is obtained. Also, with the prior written approval of the Government, funds may be withdrawn and used for such things as emergency maintenance, extensions to facilities and replacement of short lived assets.
15. To provide adequate service to all persons within the service area who can feasibly and legally be served and to obtain USDA's concurrence prior to refusing new or adequate services to such persons. Upon failure to provide services which are feasible and legal, such person shall have a direct right of action against the Association or public body.
16. To comply with the measures identified in the Government's environmental impact analysis for this facility for the purpose of avoiding or reducing the adverse environmental impacts of the facility's construction or operation.
17. To accept a grant in an amount not to exceed \$ 0.00

under the terms offered by the Government; that the Chairman

and _____ of the Association are hereby authorized and empowered to take all action necessary or appropriate in the execution of all written instruments as may be required in regard to or as evidence of such grant; and to operate the facility under the terms offered in said grant agreement(s).

The provisions hereof and the provisions of all instruments incident to the making or the insuring of the loan, unless otherwise specifically provided by the terms of such instrument, shall be binding upon the Association as long as the bonds are held or insured by the Government or assignee. The provisions of sections 6 through 17 hereof may be provided for in more specific detail in the bond resolution or ordinance; to the extent that the provisions contained in such bond resolution or ordinance should be found to be inconsistent with the provisions hereof, these provisions shall be construed as controlling between the Association and the Government or assignee.

The vote was: Yeas _____ Nays _____ Absent _____

IN WITNESS WHEREOF, the County Commissioners _____ of the

Bonner County _____ has duly adopted this resolution and caused it

to be executed by the officers below in duplicate on this _____, _____ day of _____

(SEAL)

By _____

Attest:

Title Chairman

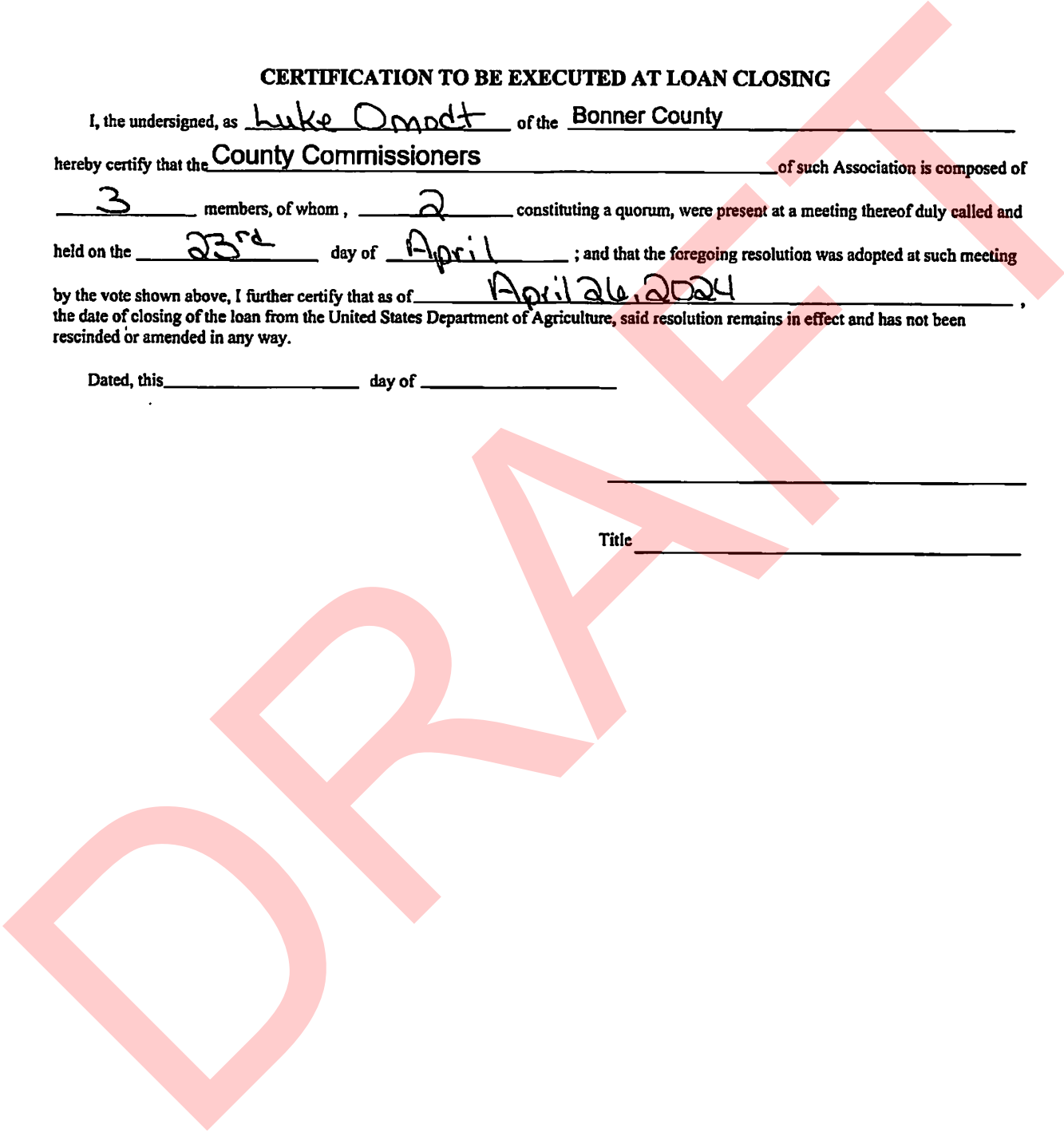
Title _____

CERTIFICATION TO BE EXECUTED AT LOAN CLOSING

I, the undersigned, as Luke Omdt of the Bonner County
 hereby certify that the County Commissioners of such Association is composed of
3 members, of whom, 2 constituting a quorum, were present at a meeting thereof duly called and
 held on the 23rd day of April; and that the foregoing resolution was adopted at such meeting
 by the vote shown above, I further certify that as of April 26, 2024,
 the date of closing of the loan from the United States Department of Agriculture, said resolution remains in effect and has not been
 rescinded or amended in any way.

Dated, this _____ day of _____

Title _____





RECREATION DEPARTMENT

1500 Highway 2, Suite 101 • Sandpoint, ID 83864 • Phone: (208) 255-5681 Ext. 4

04/23/24

Recreation
Item #1


Memorandum

To: Commissioners

From: Pete Hughes
Bonner County Recreation

Re: Request for the Clerk to open the East Bonner Snowmobile budget for Unanticipated Funds.

Description: Due to numerous costly repairs made during the 2023/2024 grooming season, a request for Catastrophic Funds for Repairs was made to the Idaho Department Parks and Recreation. The request was granted in the amount of \$7,894.32. Due to this unanticipated revenue, I would like to request an increase to Org 037, Object 7040, Repair/Maintenance in this amount.

Approved by Auditing: 

Distribution: Original to Auditing
Copy to BOCC
Email copy to Pete Hughes

A suggested motion would be: Mr. Chairman based on the information before us I move that the County approve Resolution #20-24-29 authorizing the Clerk to open the Priest Lake Snowmobile budget and increase line item 037-7040, Vehicle Repair/Maintenance, in the amount of \$7,894.32.

Recommendation Acceptance: yes no _____
Commissioner Luke Omodt, Chairman

Date: _____

RESOLUTION #2024-29

**RECREATION DEPARTMENT
FY 2024 BUDGET INCREASE OF FUNDS**

WHEREAS, Idaho Code §31-1605 and §31-808 provides that the Board of County Commissioners may adjust the budget as adopted, provided that there shall be no increase in anticipated property taxes; and

WHEREAS, Bonner County Recreation, East Bonner Snowmobile, would like to apply the \$7,894.32 to their FY2024 budget; and

NOW THEREFORE BE IT RESOLVED that the Board of Commissioners of Bonner County, Idaho authorize the County Clerk to open the Budget and make the following changes, to wit;

Due to unanticipated revenue, increase line item Org 037 Object 7040 Repair/Maintenance in the amount of \$7,894.32.

ADOPTED As a resolution of the Board of Commissioners of Bonner County upon a majority voted on the ____ Day of April 2024.

Dated this ____ Day of April 2024.

BOARD OF BONNER COUNTY COMMISSIONERS

Luke Omodt, Chairman

Asia Williams, Commissioner

Steven Bradshaw, Commissioner

ATTEST: Michael W. Rosedale

By _____
Deputy Clerk



Bonner County

Board of Commissioners

Luke Omodt

Steve Bradshaw

Asia Williams

April 23, 2024

MEMORANDUM

**BOCC
Item #1**

To: Commissioners

Re: Proclamation in support of Bonner County's Military Caregivers in collaboration with Idaho's DAR and Hidden Heroes.

Description: This is proclaiming Bonner County's becoming a Hidden Hero's County. In which, we as a county will honor and support the caregivers of our veterans. Bonner County through the Veteran Services Department in coordination with our local veteran service organizations and the Wild Horse Trail chapter of the National Society of the Daughters of the American Revolution will work to establish an email list of our caregivers and disseminate information, training opportunities, and support organizations to and for our veteran caregivers. .

Distribution: Original to BOCC Office

A suggested motion would be: **Mr. Chairman based on the information before us I move to approve the Bonner County Proclamation acknowledging Bonner County as a Hidden Hero County.**

Recommendation Acceptance: yes no _____ Date: _____
Commissioner Luke Omodt, Chairman



Bonner County

Board of Commissioners

Steven Bradshaw

Luke Omodt

Asia Williams

PROCLAMATION

IN SUPPORT OF BONNER COUNTY'S MILITARY CAREGIVERS IN COLLABORATION WITH IDAHO'S DAR AND HIDDEN HEROES

WHEREAS, the series of wars and conflicts in which our great nation has been engaged over time, since World War II, has resulted in 5.5 million military and veteran caregivers who are parents, spouses, siblings and friends, caring for those wounded, ill or injured who have served our nation, as documented by the 2014 RAND study commissioned by the Elizabeth Dole Foundation; and

WHEREAS, the daily tasks of these military and veteran caregivers can include bathing, feeding, dressing and caring for the injuries of wounded warriors, administering medications, providing emotional support, caring for the family and the home, and working outside the home to earn essential income; and

WHEREAS, the nation provides multi-faceted support to our wounded, ill and injured veterans and service members through public, private and philanthropic resources, but their caregivers receive little support or acknowledgement; and

WHEREAS, most military and veteran caregivers consider the challenging work they do as simply carrying out their civic and patriotic duty, without realizing they are, in fact, caregivers, and do not identify themselves as such; and

WHEREAS, an alarming number of military and veteran caregivers, according to research, are suffering numerous debilitating mental, physical and emotional effects as a result of their caregiving duties; and

WHEREAS, Bonner County desires to recognize and support those who are serving in these vital roles in our own community;

NOW, THEREFORE, BE IT RESOLVED by the Bonner County Commissioners

1. That Bonner County become a Hidden Heroes County in support of military and veteran caregivers.
2. That Bonner County seeks to identify military and veteran caregivers residing in our communities and determine the unique challenges they face.

3. That Bonner County will work to ensure that our government, organizations, employers and non-profits are aware of the unique challenges of military and veteran caregivers and are encouraged to create supportive environments and opportunities for assistance.
4. That Bonner County will plan an annual observance, ideally in May for Military Appreciation Month and Month of the Military Caregiver, to honor and recognize the community's military and veteran caregivers in partnership with the Elizabeth Dole Foundation's national Hidden Heroes campaign.
5. That Bonner County encourages all who care for and support veterans and service members to extend that support to their caregivers.
6. That Bonner County shall designate a point of contact for our community, for citizens and organizations wanting to offer support and caregivers seeking that support.
7. That Bonner County uses the Elizabeth Dole Foundation's Military Caregiver Experience Map to understand the state of the military caregiver journey and use it as a tool to encourage community understanding and support.
8. That Bonner County shall work in concert with the Idaho State Society, Daughters of the American Revolution (ISSDAR), and in coordination with our local Veteran Service Organizations to execute these tasks, thereby ensuring Idaho's Military Caregivers are identified, acknowledged for their service, and supported wherever possible.

ADOPTED by the County Bonner, State of Idaho, on this ____ day of _____, 2024.

ATTEST

County Commissioner Chair

Clerk

County Commissioner

County Commissioner